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Revised: August 16, 2009

North Shore School District 112

Orientation Program for

Teachers/Learning Specialists New to District 112

Daily Overview

Monday, August 17, 2009 8:00am - 3:30pm at Green Bay and each school

START AT THE DISTRICT OFFICE (Green Bay – Board Room)

Formal Welcome of all New Teachers & Introductions of Administrators and Mentors, Remarks from Superintendent David Behlow, Principal Jennifer Ferrari (NW), and District Mentor Coordinator Chris

District 112 Bus Tour (45-60 minutes – Mike and Chris to facilitate)

Lunch with your principal and mentor(s), *Building Based Activities*

Tuesday, August 18, 2009 8:00am - 3:30pm at Green Bay & Elm Place

District Based Activities, Job Alike Sessions

12:15 Lunch at Elm Place Middle School Sponsored jointly by the North Shore Education Association (NSEA) and the North Shore School District 112 Board of Education, this lunch is for all new teachers, the NSEA Negotiations Team, the NSEA Officers, mentors, administrators and district office support staff members (including the department of buildings & grounds)

Wednesday, August 19, 2009 8:00am - 3:30pm at Green Bay and Oak Terrace

Wear your District 112 Shirt

11:30am Picnic lunch at Sunset Park (adjacent to Green Bay/District Offices) sponsored by the Board of Education and Administrative Team, this lunch is for all new teachers, mentors, administrators, and district office support staff members (including the department of buildings & grounds)

District Based Activities, Special Education (Student Services), Curriculum & Instruction, Technology

Monday, August 17- 8:00am - 3:30pm

AGENDA

8:00-8:15-Brief Welcome at Green Bay School/District Offices (Board Room)

8:15-8:50 Welcome and Introductions - Board Room

Dr. David Behlow, Superintendent of Schools

Chris Bush, District Mentor

Jennifer Ferrari, Principal, Northwood Jr. High School

Go to your Green Bay School/District 112 District Offices to meet your principal, mentor(s), and other learning specialists new to District 112

8:50-10:00 *District 112 Bus Tour Led by Mike and Chris

10:00-10:30 Return to Schools

10:30-3:30 *Principal and Mentor Building-Based Orientation

The bus will pick up teachers at the Green Bay Administration Center (the District Offices), all will tour the district

Building Based Workshops to continue including building based lunch

Topics to include: individual building/department/grade level activities, lesson plan procedures, supplies, tour of school, classroom locations, curriculum, meetings, question and answer, etc...)

Tuesday, August 18, 2009, 8:00am - 3:30pm

Green Bay School

- 8:00-8:15 Coffee and Conversation - Board Room (all new teachers, all administrators & mentors)
- 8:15-8:30 Welcome and Overview - Board Room
Dr. Michael Lubelfeld, Assistant Superintendent for Personnel Services
Chris Bush, District Mentor
- 8:30-10:00 Getting to Know Each Other (Chris/Mike and Mentors) (Group Activities)
- 10:00-10:15 Break
- 10:15-11:00 Preparing for the First Day of School (Mentors (4-5)) * (break out/small group)

Rooms will be assigned and listed on Tuesday

- Group 1 K-2nd grade teachers
- Group 2 3rd-5th grade teachers
- * (K-5 PE, Music, Library to select either K-2 or 3-5 group)
- Group 3 special education teachers and related services personnel (psychologists, speech language pathologists, social workers)
- Group 4 Middle School Personnel (non-special education)

- 11:15-11:45 Business Office Payroll, Insurance (G. Kurr, P. Perrelli, L. Ruger, B. Dalton) Board Room
- 11:45-12:15 Walk to Elm Place School for lunch
- 12:15-1:00 Lunch sponsored jointly by the North Shore Education Association (NSEA) and the North Shore School District 112 Board of Education – Elm Place Cafeteria
- 1:15-1:45 Words of Wisdom from your Association – Lindsay Yoelin, President, Craig Lucci, Vice President, NSEA Negotiations Team (this session is for teachers only) Elm Place Cafeteria
- 1:50-3:30 Job Alike Sessions (small group break-out sessions)

These job-alike sessions will include C & I initiatives and/or job-alike topics

(Facilitators to be determined from mentors and learning coordinators)

Rooms will be assigned and listed on Tuesday

- Group 1 (10) PK-5th grade (non-bilingual/dual language) (mentors to facilitate)
- Group 2 (6) special education K-8 (teachers) (mentors, learning coordinator student services - LCSS)
- Group 3 (9) student services related service providers (Psych. SW, SLP) (mentors, LCSS) (Dr. Edgar with psychologist/intervention specialists, Aimee Le Blanc with SLP)
- Group 4 (2) middle school (ms mentors)
- Group 5 (8) PK-8 bilingual, dual language, foreign language, ESL teachers (mentors, Director of Language Programs)
- Group 6 (3) Teachers on Special Assignment – Technology Coaches (TOSA) (LCCI)
- Group 7 (8) Physical Education K-8, Health 6-8 (mentors, LCCI)
- Group 8 (4) GTE (gifted resource) teachers (mentors, LCCI)

Wednesday, August 19, 2008, 8:00am - 3:30pm Agenda

Start at Green Bay School, End at Oak Terrace School

8:00-8:10 Coffee and conversation – Green Bay School – Board Room

8:10-8:15 Overview/Explanation of Day

8:15-11:15 – Workshop/In-Service

Rooms will be assigned and listed on Wednesday

8:15-11:15 **Student Services Personnel (special education teachers, speech pathologists, psychologist/intervention specialists, social workers)**

Student Services/Special Education Topics, including the new E-Sped Database, initiatives, Problem Solving Process, case manager training, and other topics of interest

8:15-11:15 **All other personnel:**

Curriculum & Instruction Topics, including the new math materials, the literacy initiatives, data usage and assessment, professional learning communities, and other topics of interest

11:30 am-12:15 pm Lunch – Picnic lunch at Sunset Park (adjacent to Green Bay/District Offices) sponsored by the Board of Education and Administrative Team

12:15-12:35 Relocate from Green Bay School to Oak Terrace School

Rooms will be assigned and listed on Wednesday

12:45pm-3:00pm District 112 Teacher Technology Introductions

12:45-1:45 Technology Session (half of new teacher group)

12:45-1:45 Technology Session (half of new teacher group)

Technology Department staff to lead workshop in introductory technology needs, including: District 112 e-mail, syncing files and documents to the server process, AESOP and EA (ERMA) usage, Schooldude, and other topics

2:00-2:15 Community Relations/School – Jim Powers – Oak Terrace Library

2:20-3:00 Orientation Closure (Mike and Chris) – Oak Terrace Library